

(FORM1)

SUO MOTO DISCLOSURE UNDER SECTION 4(1)(b)

REPORTING YEAR 2017-18

Sl.No	Department	No of Public authorities	No of Public Authorities which published the 17 Manuals under section 4(1)(b)	No of Public Authorities which updated the 17 Manuals during the year	No of Public Authorities which displayed the 17 Manuals online
(1)	(2)	(3)	(4)	(5)	(6)
1	KILA	ONE	ONE	ONE	ONE

(FORM 2)

DESIGNATION OF PUBLIC INFORMATION OFFICERS/APPELLATE AUTHORITIES

REPORTING YEAR 2017-18

Sl.No	Department	No of Public authorities	No of Public Information Officers designated	No of Assistant Public Information Officers designated	No of Appellate Authorities designated
(1)	(2)	(3)	(4)	(5)	(6)
1	KILA	ONE	ONE	ONE	ONE

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KILA, Mulankunnathukavu, Thrissur

(FORM 3)

**DISPOSAL OF INFORMATION REQUESTS BY PUBLIC INFORMATION OFFICERS**  
**REPORTING YEAR 2017-18**

Name of the Department	No of Requests pending at end of last year	No of Requests received during the year	Total No of Requests	Total No of Requests disposed	No of Requests Rejected	No of Requests deemed to be refused under section 7(2)	% of Cases access to information denied
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
KILA	5	29	29	34	Nil	NIL	

(FORM 4)

**DISPOSAL OF INFORMATION REQUESTS BY PUBLIC INFORMATION OFFICERS**  
**REPORTING YEAR 2017-18**

Name of the Department	Total No of Requests rejected	No of Requests rejected under section 8	No of Requests rejected under section 9	No of Requests rejected under section 11	No of Requests rejected under section 24	No of Requests rejected under other sections
(1)	(2)	(3)	(4)	(5)	(6)	(7)
KILA	1	NIL	NIL	NIL	NIL	Not fixing court fee or remitting fee at KILA



(FORM 5)

DISPOSAL OF FIRST APPEALS BY DESIGNATED APPELLATE AUTHORITIES

REPORTING YEAR 2017-18

Name of the Department	No of First appeals pending with appellate authorities on 01.04.2016	No of First appeals preferred during the year	Total no of First appeals with appellate authorities (2+3)	No of First appeals disposed	No of First appeals rejected	% of First appeals rejected	No of First appeals pending for more than 45 days
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
KILA	NIL	4	4	4	NIL	0%	NIL

(FORM 6)

PENALTIES IMPOSED & COLLECTED

REPORTING YEAR 2017-18

Name of Department	Penalties imposed in previous year , pending for collection	Details of penalties imposed by information commission under section 20(1)	Total	Details of penalties collected
(1)	(2)	(3)	(4)	(5)
KILA	NIL	NIL		

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**DISCIPLINARY ACTION TAKEN AGAINST OFFICERS IN RESPECT OF ADMINISTRATION OF RTI ACT**

**REPORTING YEAR 2017-18**

Name of Department	Details of disciplinary action recommended by information commission under section 20(2)	Details of disciplinary action taken based on recommendation of by information commission	Other disciplinary actions taken(Other than those recommended by information commission
(1)	(2)	(3)	(4)
KILA	NIL	NIL	NIL

**SUMMARY COSTS, FEES & CHARGES COLLECTED BY PUBLIC AUTHORITIES**

**REPORTING YEAR 2017-18**

Name of the Department	Cost collected section 4(4)	Fee Cost collected section 6(1)	Fee Cost collected section 7(1)	Fee Cost collected section 7(5)	Other Charged collected (specify)	Total Collection
(1)	(2)	(3)	(4)	(5)	(6)	(7)
KILA	-	10	240	NIL	NIL	250

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