

SESSION 2

**COVID 19 PREVENTIVE  
MEASURES**

**GUIDE FOR LOCAL SELF-GOVERNMENTS**



**PANCHAYATH/  
MUNICIPALITY  
IMPLEMENTING TEAM  
AND THEIR DUTIES**

**LOCAL SELF GOVERNMENT DEPARTMENT, GOVERNMENT OF KERALA  
KERALA INSTITUTE OF LOCAL ADMINISTRATION**

02/04/2020



# RAISE THE WALL OF RESISTANCE BY...



- Keep physical distance
- Ensure Social Unity
- Wash your hands

02/04/2020

കേരള സർക്കാർ

ശാരീരിക  
അകലം

സാമൂഹിക  
ഒരുമ

Break  
the  
Chain

കൈവിടാതിരിക്കാം... കൈ കഴുകൂ.



# BE STRONG in order to

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- GIVE CONFIDENCE
- IMPART COURAGE
- HELPING HANDS AT NECESSARY SITUATIONS



# CHALLENGES AHEAD:

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- DIFFICULTIES IN DISCUSSING AND WORKING TOGETHER
  
- DIFFICULTIES IN TRAVELLING



# HOW TO PRACTISE SOCIAL UNITY DURING CORONA PERIOD?



## BY CARRYING OUT ACTIVITIES ACCORDING TO PROTOCOLS

- BY WASHING HANDS
- MAINTAINING 1.5m DISTANCE

## MEETINGS CAN BE DONE IN THIS MANNER

- whatsapp Groups
- Skype
- Zoom





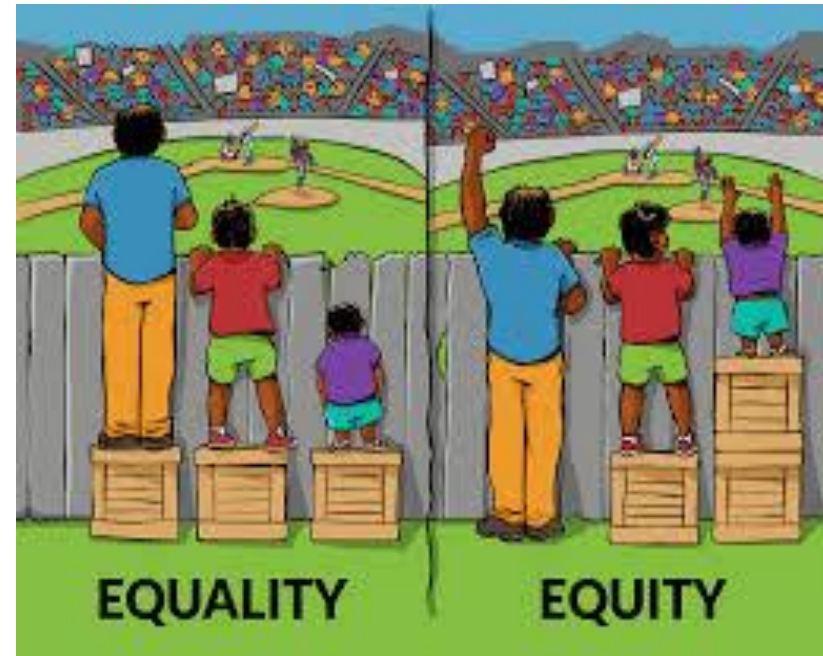
# WHO ARE THE TARGET GROUPS?



**ALL THE RESIDENTS OF PANCHAYTHS  
AND MUNICIPALITIES**

**....BUT SOME OF THEM ARE MORE  
VULNERABLE**

**SPECIAL ATTENTION SHOULD BE GIVEN  
TO THOSE PEOPLE**





# CATEGORIES WHO NEED SPECIAL ATTENTION:

- BED RIDDEN PATIENTS
- OLD AGE PEOPLE WHO HAVE OTHER DISEASES
- PATIENTS WHO NEEDS SPECIAL ATTENTION
- DIFFERENTLY- ABLED PERSONS
- PREGNANT LADIES
- MGNREGS WORKERS
- RESIDENTS OF CARE HOMES

കേരള സർക്കാർ

## മാമാനി നിൽക്കട്ടെ...

1.5 m

വയോജനങ്ങളെയാണ് കൊറോണ വൈറസ് ഗുരുതരമായി ബാധിക്കുന്നത്. അതിനാൽ യാതൊരു കാരണവശാലും അവരിലേക്ക് കോവിഡ് 19 വൈറസ് എത്താതിരിക്കാൻ പ്രത്യേക ശ്രദ്ധിക്കുക.

കൈവിടാതിരിക്കാം...  
കൈ കഴുകുക...

**Break the chain**





# CATEGORIES WHO NEED SPECIAL ATTENTION:

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- SC AND ST CATEGORIES
- COASTAL COMMUNITIES
- PEOPLE RESIDING IN SLUMS
- MIGRANT WORKERS





# IMPLEMENTING TEAM





# CLUSTERS OF WARDS

**CLUSTERS OF 20-40 HOUSES: ONE PERSON WILL BE GIVEN CHARGE OF EACH CLUSTER**

**The person who needs to be contacted for all the necessities of cluster**



**MEDICINES**



**FOOD ITEMS**



**FOOD FROM COMMUNITY KITCHENS**

- AS MUCH AS POSSIBLE, PERSON IN CHARGE SHOULD BE A PERMANENT RESIDENT OF THE CLUSTER
- PERSON SHOULD KNOW HOW TO RIDE 2- WHEELER AND MUST KNOW TO USE ANDROID PHONE
- SHOULD HAVE KIND HEARTED BEHAVIOUR
- KNOWLEDGE ABOUT THE LOCATION AND RESIDENTS IS ESSENTIAL



# WARD LEVEL – COMMUNITY GROUPS

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## IMPLEMENTING TEAM:

- SANITARY-HEALTH COMMITTEE
- WARD MEMBER/COUNCILLOR
- VOLUNTEERS WHO ARE PARTICIPATING ACTIVELY

## - THE HEAD OF INFORMATION AND COMMUNICATION GROUP

- PERSON IN CHARGE OF WARD CLUSTERS

## INFORMATION AND COMMUNICATION GROUP

### OFFICER/VOLUNTEER IN CHARGE

### WARD MEMBER/COUNCILLOR

- AGANAWADI TEACHERS
- ASHA WORKERS
- HEALTH WORKERS
- RESIDENTIAL ASSOCIATION BEARERS
- PERSON IN CHARGE OF KUDUMBASREE NEIGHBOURHOOD GROUPS
- A.D.S
- M.G.N.R.E.G.S SCHEME MEMBERS
- MEMBERS OF ARTS AND SPORTS CLUBS
- BEARERS OF LIBRARIES



# PANCHAYTH/MUNICIPALITY LEVEL



## IMPLEMENTING TEAM

- PEOPLE REPRESENTATIVES
- D.D.P REPRESENTATIVES
- IMPLEMENTING OFFICERS
- BESIDES PANCHAYTH/MUNICIPALITY ADMINISTRATIVE COMMITTEE
  - VILLAGE OFFICERS
  - POLICE OFFICERS
- **PERSON IN CHARGE OF WARD LEVEL COMMITTEE**
  - **WARD LEVEL CO-ORDINATOR**

- INFORMATION AND COMMUNICATION GROUP
- PEOPLE REPRESENTATIVES
- IMPLEMENTING OFFICERS
- **VOLUNTEERS IN CHARGE OF CLUSTERS**
- POLITICAL LEADERS
- AGANAWADI TEACHERS
- ASHA WORKERS
- HEALTH WORKERS
- RESIDENTIAL ASSOCIATION BEARERS
- PERSON IN CHARGE OF KUDUMBASREE NEIGHBOURHOOD GROUPS
- A.D.S
- M.G.N.R.E.G.S SCHEME MEMBERS
- MEMBERS OF ARTS AND SPORTS CLUBS
- BEARERS OF LIBRARIES

**..FOR THIS ADMINS SHOULD CREATE  
WHATSAPP GROUPS**



# HELP DESK

	PERSON IN CHARGE OF WARD LEVEL CLUSTERS	WARD LEVEL	PANCHAYTH/MUNICIPALITY LEVEL
DUTIES	INFORMATION DISSEMINATION OF ACTIVITIES OF PANCHAYTHS/MUNICIPALITIES		
	Fulfil the essential needs of members in clusters	Make sure that there is no deficiencies in the ward level activities	Sort out all the services of panchayats/municipalities , Ensure that theses services are available, Ensure that services are arranged perfectly
	Ensure quarantine	Do the needful helps at the cluster level	Availability of the essential items
	Ensure the availability of medicines	Co-ordinate the needs of clusters	Do the needful helps for the person who are going to be shifted from quarantine to hospital
	Ensure the food availability(food items/cooked food)		Codify the information



# COMPLAINTS REDRESSAL COMMITTEE



## STRUCTURE FOR SOLVING THE COMPLAINTS LIKE THIS:

- QUARANTINE VIOLATION
- PRICE HIKE
- UNAVAILABILITY OF FOOD ITEMS

## CONSTITUTION:

- PANCHAYTH/MUNICIPALITY CHAIRPERSON
- OTHER MEMBERS
- *JANA MAITHRI* POLICE
- ONE PERSON FROM AMONGST LOCAL SOCIAL WORKERS



# FOR THE ATTENTION OF VOUNTEERS

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- **DILIGENCE IN SELF-PROTECTION**
- **DEALING WITH OTHERS WITH SYMPATHY AND TOLERANCE**
- **CREATE WHATSAPP GROUPS**





# REPORTING

UNDERSTAND THE NEED AND GIVE THE BELOW-LISTED COLLECTED INFORMATION TO HIGHER LEVELS ACCORDINGLY:

- QUARANTINE INFORMATION
- INFORMATION REGARDING FOOD DISTRIBUTION
- INFORMATION OF BED RIDDEN PATIENTS
- INFORMATION OF PERSONS WHO ARE TAKING MEDICINES DAILY
- INFORMATION OF PERSONS WHO ARE RECEIVING ANDYODHYA-PENSION-RATION



**REPORTING CAN ALSO BE DONE THROUGH WHATSAPP GROUPS TO PANCHAYATH/MUNICIPALITY COMMITTEE**



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