SESSION 7
COVID-19: PREVENTIVE MEASURES
GUIDE FOR LOCAL SELF-GOVERNMENTS

VOLUNTEERS:
AREA OF WORK, DUTIES

LOCAL SELF GOVERNMENT DEPARTMENT, GOVERNMENT OF KERALA
KERALA INSTITUTE OF LOCAL ADMINISTRATION
02.04.2020
DUTIES OF VOLUNTEERS

To take effective measures to prevent the spread of the disease is the main duty of the volunteers.

Areas in which service is required:

1. Activities for prevention of spread of infection
2. To help serve people in quarantine for Covid 19
3. To provide services to those who are in need of special attention
4. To help guest labourers/workers
5. In the field of campaigning and spreading awareness
6. To provide services for the general public

Work on requirement basis with the authorised persons in the above mentioned areas

2.4.2020
PREVENTIVE MECHANISMS—WHAT ARE THEY?

- Engage in activities to ensure personal hygiene and social distancing is maintained
- Spread awareness for the above mentioned
- Engage in setting up of hand wash booths
- Sanitise and disinfect public institutions
- Make sure people in quarantine stick to instructions (quarantine)

Work on requirement basis with the authorised persons in the above mentioned areas

02.04.2020
COVID-19 SERVICES TO BE PROVIDED TO THE PEOPLE IN QUARANTINE - WHICH ALL?

- Make sure people in quarantine complete the time period instructed
- Provide enough food, medicine and necessary facilities to people in isolation.
- Provide people in isolation with materials of infotainment to avoid mental stress.
- Provide counseling / ensure counseling facilities
- If anyone in observation shows symptoms of sickness/illness, inform the Health Department and make arrangements to take them to the Hospital

Work on requirement basis with the authorised persons in the above mentioned areas

02.04.2020
Quarantine community centers are for people who need to be in quarantine but who have only limited accommodation facilities at home.

In these centers:

- Arrange all sufficient support
- Maintain cleanliness and hygiene
- For Inmates make sure:
  - Primary needs like Food,
  - Medicine
  - Infotainment materials
  - Other basic amenities...are provided

Work on requirement basis with authorised persons of above mentioned scenario

02.04.2020
What are the services to be provided for the section of people who need special attention?

- Primary needs including
  - Food
  - Medicine
  - Materials for infotainment
  - Other basic amenities

  should be ensured

- For those who have lifestyle disease and other who need continuous treatment
  - Medicine
  - Arrangement for regular checkup

  should be made available

Work on requirement basis with the authorised persons in the above mentioned areas

02.04.2020
What is the necessary support to be made available for guest labourers?

- Communicate with guest labourers in their mother tongue (Hindi/Bengali/Assamese etc)
- Inform them about the welfare measures being introduced by the Government of Kerala for them
- Make them aware about the true sense of fake news they may receive from social media platform
- Arrange adequate accommodation facilities for guest labourers
- Ensure food, medicine, etc to guest labourers
- To ensure counseling services to guest labourers

Work on requirement basis with the authorised persons in the above mentioned areas

02.04.2020
What are the services that have to be ensured for the general public?

- Make them aware of the mode of the spread of disease and the precautionary measures to be adopted
- Make them understand the etiquettes that need to be followed in a special situation like this
- Spread awareness to make sure that the public do not circulate fake information/news
- Take self prevention measures
Method of operation- Volunteers

- Operations of volunteers work will be arranged on a Panchayat / Ward basis

- Responsibilities, location, day, duty, etc for everyone will be predetermined and allotted

- Works should be carried out only on the basis of guidelines given by Local Self Government Institution and Government

- Passes will be issued in accordance with this

- Indispensable number of passes only may be made available to Volunteers

- The volunteers will get only required and ample number of passes based on location, day, nature of duty

- This pass should not be used for any other purposes
Conditions to be fulfilled by Volunteers: Self Protection

- Do not be a Virus carrier
- Maintain personal hygiene
- Keep physical distance from persons you interact with
- Do not give mobile phone and personal vehicle’s key to another person

02.04.2020
Social Conditions

- Do not disclose the details of the patient or treatment to the general public.
- Do no other take any measures which may create fear or tension among the general public
- Requirements and grievances of the general public must be patiently heard and explanations should be given in a peaceful manner
Thing to be aware of

- Cleanliness measures to be adopted.
- Manner of spreading and extent of spread of Covid 19
- Safety methods to be followed
- Documentation methodology of required information
- Method of using mobile application
Information to be kept handy

1. Contact details of the authorities concerned at the Local Self Government level

2. Details of persons to be served at the serving location

3. Contact details of the Hospital, Ambulance service, Fire Force etc

4. Details regarding the availability and distribution of food, medicine and essential commodities.