



Covid 19 Defense Activities Checklist for Presidents and Representatives in Local Governments

KERALA INSTITUTE OF LOCAL ADMINISTRATION



Aim:

- Covid free Kerala
- **Break the Chain** – To break the Chain of covid spreading
- **Crush the Curve-** To Reduce the Excess of covid Infestation

Sub goals:



-
- Maximum reduction of mortality due to Covid.
 - Detect and eliminate the possibility of Covid transmission.
 - No Covid patient in our area would be without the necessary help in a timely manner.
 - No one wanders without getting a sick bed.
 - To ensure vaccine is to all.
 - To reduce queuing up at vaccination / testing centers.
 - To ensure transportation to testing / health centers.
 - To ensure waste management activities to avoid the spread of diseases.
 - No one in our area is starving without food.

Local Self Government Level Management of Covid Defense Activities



-
- a) War Room : At Local Self Government Office Level
 - I. Panchayat / Municipal War Room
 - II. Allocation of work among Officers, Performance Review
 - III. To ensure that the ward level, the Covid Defense Task Force is will always operational.
 - b) Round the clock help desk system & helpline numbers
 - c) Activation of existing committees for Covid prevention - Ward Head Sanitary Health Committee, Ward Level Monitoring Committee, Ensuring that the management committees of RRT, DCC, CFLTCs meet regularly
 - d) Daily online assessments - morning and evening
 - e) Formation of community groups and streamline the activities
 - f) Coordination and support to the activities of Police, Revenue Disaster Management Authority and other specially appointed officers and volunteers
 - g) To ensure smooth flow of funds.

Additional activities to be implemented at ward level



- a) Community of volunteers, health workers and staff at the rate of one per every 50 households
- b) Daily online assessments - morning and evening
- c) Assistance in vaccination registration
- d) Finding solutions to the issues faced by patients to the attention of the concerned officers
- e) Ensure "Break the chain" and "Crush the curve" within the ward.
- f) Ensuring the support of neighborhood groups and residence associations in all Covid related activities



Checklist of Activities to be undertaken & Information to be collected

KERALA INSTITUTE OF LOCAL ADMINISTRATION



1. Therapeutic

- a. Status of Active Cases
- b. Daily new cases
- c. Test positivity rate
- d. Daily new hospital admission
- e. Death in every 24 hour
- f. Drug and oxygen availability
- g. Pulse oximeter availability
- h. Service of Medical Team - PHC Medical Officer
Leadership (Telemedicine)
- i. Follow-up treatment for those staying at home with
other serious illnesses

2 . Regarding the vaccination



- a) Number of persons vaccinated
- b) Number of persons to be vaccinated
- c) Registration arrangements
- d) Ensure arrangements at vaccination centers to avoid congestion

3. Quarantine related



- a) Finding space for CFLTC / SLTC / DCC
- b) Home quarantine facilities at home
- c) Ensuring support services
 - i. Food and drinking water
 - ii. Drug
 - iii. Electricity
 - iv. Psychological Support - Counseling
 - v. Special consideration for women – (needs including sanitary pads)

4. Communication related



- a) Details including phone numbers of health facilities, health workers and volunteers
- b) Systems for imparting knowledge on immunization activities to the public including Break the Chain, Back to Basics, Crush the Curve
- c) Establish a system for timely dissemination information, including orders and instructions received at the Local Self Government Office from the office of the Chief Minister, Health Department, Disaster Management Department and Local Self Government Department.
- d) Due publicity to the helpline number at the local body level

5. Enforcement activities



- a) Ensure that government regulations are followed with in the territory of local self-government. Activate the specially appointed offices for the same.
- b) Regulate crowding in malls, shops and markets
- c) Regulate over crowding at weddings, funerals and prayer meetings.
- d) Intervention to postpone political, social and religious meetings until the spread of Covid is reduced
- e) Special arrangements should be made for the Containment Zones - disseminate information regarding the essential services prescribed by the Government in such areas
- f) Inform the Sectoral Magistrates about the functions organised in the ward.

6. Logistic Arrangements



-
- a) Beds available at centers within the local government area
 - b) Beds available at health centers outside the local government area
 - c) Ambulance / Vehicle facility
 - d) Assembling and provision of emergency medical equipment including pulse oximeter in the wards with the assistance of the local community.
 - e) Special Interventions in Scheduled Tribes, Scheduled Caste, Coastal and Plantation settlements.
 - f) Providing food kits to deserving children through Anganwadi / School teachers

7. Waste Management Facility



- a) Waste Management at DCC / CFLTCs
- a) Waste Management at Homes under Quarantine
- b) Ensure door-to-door waste collection and treatment with due safety arrangements
- c) Prevention of contagious diseases by decontaminating public roads and water sources



Note: This checklist may be subject to revision by the local authorities in accordance with the Government guidelines on Covid prevention issued from time to time in view of the local Covid situation.



0487-2455000
0487-2204097



helpdesk@kila.ac.in



KERALA INSTITUTE OF LOCAL ADMINISTRATION

Website : www.kila.ac.in, Email : info@kila.ac.in