

TENDER

Containing General conditions of contract for the supply of Computer Consumables for a period of One year to Kerala Institute of Local Administration , Mulamkunnathkavu , Thrissur 680581.

Issued to :

Issued on :

Last date and time for the receipt of tender: 10/11/2022, 3.00 PM.

(To be filled in by the Tenderer)

Name and Address of tenderer (in full) :

Phone Number:

EMD amount :

DD No. and date :

Submitted on :

DATE:

Signature of Tenderer

K.F.C. FORM 14

(See Chapter VII, Article 143)

FORM OF TENDER

Sir,

I/We hereby tender to supply, under the annexed general and special conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof as may be decided by KILA at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

I/we/am/are remitting/have separately remitted the required amount of Rs..... as earnest money(EMD).

Yours faithfully,

(Signature)

(Address)

Date

.....
To be scored in case where no earnest money deposits is furnished.

* This is a computer generated document. Hence no signature is required.

TERMS AND CONDITIONS.

1. The tenders should be addressed to the Director General, Kerala Institute of Local Administration, Mulamkunnathukavu, Thrissur, Pin-680581 in a sealed cover with the tender number and name as "TENDER FOR SUPPLY OF COMPUTER CONSUMABLE FOR A PERIOD OF ONE YEAR" duly superscribed on the cover.
2. The tenders should be in the prescribed form which can be obtained from the officer mentioned below on payment of the price which is also noted below. Duplicate copies of tender forms will also be issued at the rate specified below. The cost of tender forms once paid will not be refunded. Tenders which are not in the prescribed form are liable to be rejected. The rates quoted should be only in Indian currency. Tenders in any other currency are liable to rejection.
3. Intending tenderers should send their tender so as to reach the officer mentioned below, on due date and time (noted below). No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the tenders are processed. Tenders with price variation clause and/or 'subject to prior sale' conditions are liable to be rejected.
4. (a) Every tenderer who has not registered his name with the State Government (Stores Purchase Department) should send along with his tender, an earnest money of one per cent of the total cost of the articles tendered for (rounded to the nearest rupee) subject to a minimum of Rs. 30, if the amount calculated at one per cent of the value of the articles tendered for falls below Rs. 30. The amount may be paid by demand drafts (crossed) drawn in favour of Director General, KILA, Thrissur payable at Thrissur. Cheques will not be accepted. The earnest money of the unsuccessful tenderers will be returned as soon as possible after the tenders are settled; but that of the successful tenderers will be adjusted towards the security that will have to be deposited for the satisfactory fulfillment of the contract. No interest will be paid for the earnest money deposited.

(b) Tenderers whose names are registered with Government (Store Purchase Department) are generally exempted from furnishing earnest money for such articles or which they have registered their names. If they tender for stores other than those for which they have registered their names they will have to furnish earnest money as in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit the registration number assigned to them by the Stores Purchase Department.

(c) (i) Small Scale Industries and Cottage Industries and Industrial Co-operative within the State which are certified as such by the Director of Industries and Commerce or by the Regional Joint Directors of Industries and Commerce will be exempted from furnishing earnest money deposits in support of tenders submitted by them to Government Departments. The Khadi and Village Industries Co-operative Societies and the institutions registered under the literary, Scientific and Charitable Societies Act and financed by the Kerala Khadi and Village Industries Board within the State which

are certified as such by the Secretary, Kerala Khadi and Village Industries Board will be exempted from furnishing earnest money deposits in support of tenders.

(ii) Small Scale Industries, Cottage Industries and Industrial Co-operatives within the State which have been registered as such with the Industries Department (Department under the control of the Director of Industries and Commerce) on furnishing proof of such registration will be exempted from furnishing security deposits against contracts for supply of stores manufactured by them provided that an officer of and above the rank of Deputy Director of Industries and Commerce having jurisdiction over the area also certifies to the soundness, and reliability of the concerns to undertake the contracts. The Khadi and Village Industries Co-operative Societies within the State which have been registered as such with the Kerala Khadi and Village Industries Board and the Institutions registered under the Literary, Scientific and Charitable Societies Act and which are financed by the Board within the State on furnishing proof of such registration will be exempted from furnishing security deposits against contracts for supply of stores manufactured by them provided that the Secretary, Kerala Khadi and Village Industries Board also certifies to the soundness and reliability of the concerns to undertake the contracts.

(d) In the matter of purchase of stores Small Scale Industrial Units sponsored by the national Small Industries Corporation Ltd. New Delhi and in respect of which competency certificates are issued by the Corporation will be exempted from payment of earnest money deposits and security deposits.

(e) The exemption stipulated in clause (b) and (c) above will not however, apply to tenders for the supply of raw Materials, or dietary articles or supply of stores on rate or running contract basis.

5. The tenders will be opened on the appointed day and time in the office of the undersigned, in the presence of such of those tenderers or their nominees who may be present at that time.

6. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any, deposited by him will be forfeited or such action taken against him as think fit. Tenderers shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.

(a) The tenderer shall clearly specify whether the articles offered bear Indian Standards Institution Certification Mark or not. In such cases, they shall produce copies of certification mark along with their tender in support of it.

(b) Tenderers shall clearly specify whether the goods are offered from indigenous sources, from imported stocks in India or from foreign sources to be imported under a license. KILA reserve the right to reject offers for import of goods if the import trade control policy in force at the time of award of the contract prohibits or restricts such imports.

7. The final acceptance of the tender rests entirely with the KILA who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.

8. In the case of materials of technical nature the successful tenderer should be prepared to guarantee satisfactory performance for a definite period under a definite penalty.

9. Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless, the successful tenderer shall also execute an agreement for the due fulfillment of the contract within the period to be specified in the letter of acceptance.

10. The contractor shall have to pay all stamp duty, lawyer's charges and other expenses incidental to the execution of the agreement. Failure to execute the agreement within the period specified will entail the penalties set out in para 12 below.

(a) The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to 5 per cent of the value of the contract as security for the satisfactory fulfillment of the contract less the amount of money deposited by him along with his tender. The amount of security may be deposited in the manner prescribed in clause 4 supra. Letters of guarantee in the prescribed form for the amount of security from an approved Bank will also be considered enough at the discretion of KILA. If the successful tenderer fails to deposit the security and execute the agreement as stated above, the earnest money deposited by him will be forfeited to KILA, and the contract arranged elsewhere at the defaulter's risk and any loss incurred by KILA on account of the purchase will be recovered from the defaulter who will, however, not be entitled to any gain accruing thereby. If the defaulting firm is a registered firm their registration is liable to be cancelled.

(b) In case where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the Purchasing Officer, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the KILA shall thereby together with such sums as may be fixed by the Director General, KILA towards damages be recovered from the defaulting tenderer.

(c) Even in cases where no alternate purchase are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

11. The security deposit shall subject to the conditions specified herein, be returned to the contractor within three months after the expiration of the contract, but in the event of any dispute arising between the KILA and the contractor the Director General, shall be entitled to deduct out of the deposits or the balance thereof, until such dispute is determined, the amount of such damages, costs, charges and expenses as may be claimed. The same may also be deducted from any other sum which may be due at any time from KILA to the contractor. In all cases where there are guarantee/warranty for the goods supplied the security deposit will be released only after the expiry of the guarantee/warranty period and subject to the special condition No.10.

12. All payments to the contractors will be made by the Director General in due course by cheques or drafts through Bank or District Treasury, Thrissur.

13. The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

14. The Contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or body corporate. The contractor shall not underlet or sublet to any person or persons or body to corporate the execution of the contract or any part thereof without the consent in writing of the Purchasing Officer who shall have absolute power to refuse such consent or to rescind such consent (if given) at any time if he is not satisfied with the manner in which the contract is being executed and no allowance or compensation shall be made to the contractor or the sub-contractor upon such rescission. Provided always that if such consent be given at any time, the contractor shall not be relieved from any obligation, duty or responsibility under this contract.

15. (a) IN case the contractor becomes insolvent, or goes into liquidation, or makes or proposes to make any assignment for the benefit of his creditors or proposes any composition with his creditors, for the settlement of his debts, carries on his business or the contract under inspection on behalf of his creditors, or in case any receiving order or orders for the administration of his estate are made against him or in case in which under any clause or clauses of this contract the contractor shall have rendered himself liable to damages amounting to the whole of his security deposits, the contract shall, thereupon after notice given by the Director General to the Contractor be determined and the Director General, KILA may complete the contract in such time and manner and by such persons as the Director shall think fit. But such determination of the contract shall be without any prejudice to any right or remedy of the KILA against the contractor or his sureties in respect of any breach of contract therefore committed by the contractor. All expenses and damages caused to by any breach of contract by the contractor shall be paid by the contractor to KILA and may be recovered from him under the provisions of the Revenue Recovery Act in force in the State.

16. (a) In case the contractor fails to supply and deliver any of the said articles and things, within the time provided for delivery of the same, or in case the contractor commits any breach of any of the covenants stipulations and agreements herein contained, and in his part to be observed and performed, then and in any such case, it shall be lawful for Director General (if they shall think fit to do so) to arrange for the purchase of the said articles and things from elsewhere or on behalf of the KILA by an order in writing under the hand of the Purchasing Officer put an end to this contract and in case the KILA shall have incurred, sustained or been put to any costs, damages or expenses by reason of such purchase or by reason of this contract having been so put and end to or in case any difference in price, compensation, loss, costs, damages, expenses or other moneys shall then or any time during the continuance of this contract be payable by the contractor to the KILA under and by virtue of this contract, it shall be lawful for the KILA from and out of any moneys for the time being payable or owing to the contractor from the KILA under or by virtue of this contract or otherwise, to pay and reimburse to the KILA all such costs, damages and expenses they may have sustained, incurred or been put to by reason of the purchase made elsewhere or by reason of this contract having been so put an end to

as aforesaid and also all such difference in price, compensation, loss costs, damages, expenses and other money's as shall for the time being the payable by the contractor aforesaid.

(b) In case any difference or dispute arises in connection with the contract, all legal proceedings relating to the matter shall be instituted in the Court within whose jurisdiction the Director General , KILA voluntarily resides.

17. .Any sum of money due and payable to the contractor (including security deposit returnable to him) under this contract may be appropriated by the purchasing officer or any other person authorised by KILA and set off against any claim of the Purchasing Officer, KILA for the payment of a sum of money arising out of or under any other contract made by the contractor with KILA or any other person authorised by Director General , KILA. Any sum of money due and payable to the successful tenderer or contractor from KILA shall be adjusted against any sum of money due to KILA from him under any other contracts.

18. Every notice hereby required or authorised to be given may be either given to the contractor personally or left at his residence or last known place of abode or business, or may be handed over to his agent personally, or may be addressed to the contractor by post at his usual or last known place of abode or business and if so addressed and posted shall be deemed to have been served on the contractor on the date on which, in the ordinary course of post, a letter so addressed and posted would reach his place of abode or business.

19. The tenderer shall undertake to supply materials according to the standard sample and/or specifications.

20. No representation for enhancement of rates once accepted will be considered.

21. Any attempt on the part of the tenderers or their agents to influence the Director General, KILA in their favour by personal canvassing with the Officers concerned will disqualify the tenderers.

22. Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of security in the event of default in supplies or failure to supply within the stipulated period.

23. Telegraphic quotations will not be considered unless they give details of prices and are immediately followed by confirmation with full relevant details posted before the due date of the tender.

24. The prices quoted should be inclusive of al, duties, cesses, etc., except GST ,GST will be quoted separately which are or may become payable by the contractor under existing or future law or rules of the country of origin supply or delivery during the course of execution of the contract.

25. The tenderer should submit their GST Registration certificate and Their Registration /certificate incorporation ect...

26. Special conditions, if any, of the tenderers attached with the tender will not be applicable to the contract with the tender unless they are expressly accepted in writing by the purchaser.

27. The tenderer should send along with his tender an agreement executed and signed in Kerala stamp paper of value Rs.200 purchased in the Kerala State. A specimen form of agreement is given as annexure to this tender. Tenders without the agreement in stamped paper will be rejected outright. But in deserving cases where agreement has not been received, the Purchasing Officer may exercise his discretion and call upon such tenderer to execute the agreement within a period of ten days from the date of issue of such intimation, if the Purchasing Officer is satisfied that the omission to forward the agreement along with the tender was due to causes beyond the control of the tenderer and was not due to any negligence on his part. Agreement received from a tenderer after the above time limit will not be considered.

Special Terms and Conditions

- 1 Supply of the computer consumables in good condition as per our work order is the sole responsibility of vendors concerned.
2. Items received in damage condition is rejected after detailed verification and testing by the authorities
3. Vendors should have sufficient Stock of the items and office facility, preferably in Trissur or Palakkad. An agreement should be signed with service conditions during the warranty period.
4. Delivery period for the entire purchase order will be two week from the date of purchase order.
5. Failure to supply and install items within the specified time as per the agreement, a penalty of one percent of the item per week will be levied. (The time will be extended only the prior concurrence from KILA).
6. Price quoted should be valid until tenders are processed. The tenders submitted without fulfilling the conditions as stated will be summarily rejected.
- 7.The rate quoted should be for delivery and installation of items at KILA ,Mulamkunnathukavu. The items should be delivered within two week from the date of receipt of the purchase order.
10. The tenders should be accompanied by an agreement executed and signed in Kerala Stamp paper of Rs.200/- and an amount of **Rs. 3000/- as Earnest Money Deposit** in the form of Demand Draft drawn in favour of 'The Director General , Kerala Institute of Local Administration' payable at Thrissur.
- 11.The Successful Tenderer shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of making arrangement for supply of the desired items even on short notice to KILA HQ .
- 12.The Director General ,KILA shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
- 13.The successful firm will be required to supply the Computer consumables for a period of one year from the date of award the contract. KILA ,Thrissur shall, however, reserve the right to terminate the contract at any time without assigning any reason.**
- 14. No escalation in rates on any account will be permitted during the contract period.**
15. The bidder, once applied, will not be allowed to withdraw at any stage. If the bidder wants to withdraw, the entire amount of EMD will be forfeited.

16. Security Deposit : The Successful bidder shall require to submit the performance security after receipt of award of contract in the form of Bank Guarantee (BG) / or Fixed Deposit Receipt (FDR) from any Nationalized Bank duly pledged in the name of "Director General Kerala Institute of Local Administration" within 15 days from the award of contract for an amount of **Rs. 15,000/-** (Rupees Fifteen Thousand Only).

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non - observance of any condition of the contract. In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded for whatsoever reason(s), to honor the contract, the EMD/Performance Security deposited would be forfeited. Performance Security will be discharged after completion of contractor"s performance obligations under the contract

17. Specification: The Contractor must confirm in writing that the goods supplied by them shall be as per specification of goods mentioned in Annexure - "I" and in case of any variation, the contract shall be liable to be cancelled immediately. The Security cum Performance Guarantee will also be forfeited.

18. BID PRICES:

It should be submitted in form given in Annexure II. The price quoted will be exclusive of GST and inclusive of all applicable charges (i.e. packing, forwarding, postage and transportation), at KILA Mulamkunnathkavu and shall be fixed and final. Taxes, as applicable will be extra, which will separately quoted in the bid, At the time of payment Income Tax or any other Tax payable shall be deducted at source.

The rate quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

PAC	: Rs.3,00,000 /-
Cost of Tender form	: Rs. 400 /- + 18 % GST
EMD Amount	: Rs. 3000 /-
Security Deposit	: Rs. 15,000/-
Tender Publishing Date	: 25/10/2022
Last date of sale of tender form	: 09/11/2022 1 PM
Last date of receipt of tender	: 10/11/2022 3 PM
Date of opening the tender	: 10/11/2022 3.30 PM
Address to which tenders are to be submitted	:

The Director,
Kerala Institute of Local Administration (KILA),
Mulamkunnathukavu P.O.,
Thrissur - 680581

Sd/-
Director General

KILA

Annexure 1.

LIST OF CONSUMABLES

SL no	Item
1	HP Laserjet Toner Cartridge (12A) - geuine
2	HP Laserjet Toner Cartridge (28A) - geuine
3	HP Laserjet Toner Cartridge (30A) - genuine
4	HP Laserjet Imaging Drum (32A) - genuine
5	HP Laserjet Toner Cartridge (36A)- geuine
6	HP Laserjet Toner Cartridge (53A) - geuine
7	HP Laserjet Toner cartridge (78A) - geuine
8	HP Laserjet Toner Cartridge (88A) - geuine
9	Inkcartridge - T00V1 Black - geuine
10	Inkcartridge - T00V2 Cyan - geuine
11	Inkcartridge - T00V3 Magenta - geuine
12	Inkcartridge - T00V4 Yellow - geuine
13	CD-R
14	DVD-R
15	USB Flash Drive with USB 3.0 - 16 Gb (Sandisk/Kingston)
16	USB Flash Drive with USB 3.0 - 32 Gb (Sandisk/Kingston)
17	USB Flash Drive with USB 3.0 - 64 Gb (Sandisk/Kingston)
18	USB Flash Drive with USB 3.0 - 128 Gb (Sandisk/Kingston)
19	Portable Hard disk – 1 Tb (Seagate/WD)
20	Portable Hard disk – 2 Tb (Seagate/WD)
21	Optical Scroll Mouse (USB) (Dell/HP/Logitech/Microsoft)
22	Multimedia Keyboard (Dell/HP/Logitech/Microsoft)
23	Wireless Keyboard and Mouse Combo (Logitech/Targus/Dell/HP/Microsoft)
24	Wireless Mouse (Logitech/Targus/Dell/HP/Microsoft)
25	USB C Mobile Adapter - DA 300 / 310 (Dell)
26	Adapter USB C to HDMI/VGA/Ethernet/USB 3.0 DA200 (Dell)
27	HDMI Splitter - 1 input to Minimum 4 output
28	HDMI Splitter - 1 input to Minimum 4 output
29	HDMI Switcher - 2 Input to 1 output
30	HDMI Switcher - 3 Input to 1 output
31	CD holder Bag - 2 layer
32	2.5 inch Hard Disk CASE for external hard disk
33	High quality Backpack for laptop (HP/Dell/Wildcraft/Targus) - original
34	Internet Security Antivirus 3 User with ONE year licence - Kasperesky
35	Targus Laptop cable Kensington lock with number lock system

36	Laptop wedge shaped lock with number lock system
37	Network crimping kit with all tools (Dlink/Bestnet)
38	Network punching tool (Dlink/Bestnet)
39	Network Cable tester (Dlink/Bestnet)
40	HDMI Cable - 2m (Belkin/BAFO/NT/Bluerigger)
41	HDMI Cable - 5m (Belkin/BAFO/NT/Bluerigger)
42	HDMI Cable - 15m (Belkin/BAFO/NT/Bluerigger)
43	HDMI Cable - 20m (Belkin/BAFO/NT/Bluerigger)
44	HDMI Cable - 25m (Belkin/BAFO/NT/Bluerigger)
45	High Speed HDMI Cable - CL3 Rated for in-Wall Installation - Supports 3D & Audio Return (100 Feet / 30 Meters) with Built-in Signal Booster
46	8 socket surge protector - Belkin
47	CMOS Battery - Panasonic
48	MS Office (Home and Student 2019 or higher) for Mac Operating System
49	Corded Landline Phone with Speaker Phone (Beetel M78 / Panasonic)
50	Nylon Cable Tie (2.5 x 100 mm) - 1 packet of 100 piece
51	Nylon Cable Tie (3.2 x 200 mm) - 1 packet of 100 piece
52	Cable Ties with Label Marker Self Locking Tag Sign for Ethernet RJ45 RJ12 Wire
53	Power Cable of good Quality for CPU/Monitor - 5 m
54	High Speed 4 ports usb hub 3.0 or higher - TP Link UH400
55	High Speed 7 ports usb hub 3.0 or higher - TP Link UH700
56	Screen Cleaning Kit for Laptop
57	Sennheiser PC 8 USB Wired Headset With Mic
58	3.5mm Stereo Audio Jack Earphone Headphone 2 Way Splitter
59	Laptop Internal Hard Disk to External Hard Disk (USB) Converter
60	Desktop Internal Hard Disk to External Hard Disk (USB) Converter
61	Creative SBS A35 2.0 Speaker
62	Multimedia 2.1 Speaker (Creative/Logitech)
63	160 W soundbar (Creative/Blaupunkt/JBL)
64	IOT Thin client (Box PC Panache IOT)
65	Logitech HD Webcam B525 Webcam
66	Logitech C922 Pro Stream Webcam Webcam
67	Logitech C930 E Webcam Webcam
68	Jabra Speak 510 or higher
69	Wireless Presenter (Logitech/Targus)
70	TP-Link Omada AC1750 Wireless Dual Band 1750Mbps POE Ceiling Mount Access Point
71	TP-Link 300Mbps Wireless N Ceiling Mount POE Access Point
72	Asus RT-AC59U AC1500 Dual Band Gigabit WiFi Router
73	Asus RT-AX55 AX1800 Dual Band WiFi 6 (Black) Router
74	Asus RT-AC5300 Tri-Band Wireless Router

75	ASUS RT-AX82U AX5400 Dual Band WiFi 6 (Black)
76	ASUS RT-AX53U Wifi
77	ASUS TUF AX5400 Dual Band WiFi 6 (Black)
78	ASUS RT-AX53U AX1800 Dual Band WiFi 6 Router
79	CAT 6 cable - (DLINK/Bestnet) (per meter charge)
80	CAT6 RJ45 jack - (DLINK/Bestnet) - per jack price
81	RJ11 jack - per jack price
82	CAT6 Information Outlet Socket with connectors (DLINK/Legrand/Schnider)
83	10/100/1000 8 port Gigabyte switch (DLink/Cisco)
84	10/100/1000 16 port Gigabyte switch (DLink/Cisco)
85	10/100/1000 24 port Gigabyte switch (DLink/Cisco)
86	10/100 5 port switch (DLink/Cisco)
87	D-Link DGS-1008P GIGABIT PoE Switch or equivalent
88	NETGEAR PROSAFE GS728TP PoE Switch or equivalent
89	CAT 6 patch chord (DLINK/Molex/Bestnet) - 1 meter
90	CAT 6 patch chord (DLINK/Molex/Bestnet) - 2 meter
91	CAT 6 patch chord (DLINK/Molex/Bestnet) - 5 meter
92	CAT 6 patch chord (DLINK/Molex/Bestnet) - 10 meter
93	KVM Switch (Dlink/ATEN) for TWO PC Connection
94	Colour Inkjet Printer with Print, Scan, Copy and Wifi with 33 ppm (Epson L6270 or equivalent)
95	Colour Inkjet Printer with Print, Scan, Copy and Wifi with 33 ppm (Epson L3250 or equivalent)
96	HDMI Cable Male to Female Extender Cord (BlueRigger) - 1 meter / 3 feet
97	HDMI Cable Male to Female Extender Cord (BlueRigger) - 2 meter / 6 feet
98	Type A to Micro USB OTG Pen Drive 64 GB Sandisk or Equivalent
99	Type A to Type C OTG Pendrive 16 GB Sandisk or Equivalent
100	Type A to Type C OTG Pendrive 32 GB Sandisk or Equivalent

101	Type A to Type C OTG Pendrive 64 GB Sandisk or Equivalent
102	Type A to Type C OTG Pendrive 128 GB Sandisk or Equivalent
103	250 GB SSD Hard Disks – Sata/m.2 (Brand WD Blue or Equivalent)
104	500 GB SSD Hard Disks – Sata/m.2 (Brand WD Blue or Equivalent)
105	1 TB SSD Hard Disks – Sata/m.2 (Brand WD Blue or Equivalent)
106	Digital Voice Recorder (Olympus/Sony or equivalent)
107	RAM - 16GB DDR4-2400 Laptop Ram
108	RAM - 32GB DDR4-2400 Laptop Ram
109	RAM - 16GB DDR4-2400 Desktop Ram
110	RAM - 32B DDR4-2400 Desktop Ram
111	Network Rack 6U (Netrack/Valrack/Dlink)
112	Network Rack 8U (Netrack/Valrack/Dlink)
113	Network Rack 24U (Netrack/Valrack/Dlink)
114	Desktop SMPS 650W
115	Monitor with VGA Port 18.5" - Acer /Dell/HP/Viewsonic
116	Monitor with HDMI Port 18.5" - Acer /Dell/HP/Viewsonic
117	Dlink Web smart Switch DGS - 1210-28 - Equivelant or Higher (24 Ethernet Port and 4 Fiber Port)
118	1 TB External SSD - Sandisk /WD/Segate/HP
119	2 TB External SSD - Sandisk /WD/Segate/HP
120	Panasonic eneloop pro AA Rechargeable Battery, Pack of 4
121	Panasonic eneloop pro AAA Rechargeable Battery, Pack of 4
122	DURACELL Ultra Alkaline AA Battery, Pack of 6
123	DURACELL Ultra Alkaline AAA Battery, Pack of 6
124	Panasonic Eneloop BQ-CC55N Advanced, Smart and Quick Charger for AA & AAA Rechargeable Batteries, White
125	HP Travel USB-C Multi Port Hub Docking Station with USB-C, RJ-45, HDMI, SD and Micro SD Slots - 1C1Y5AA, Black
126	Dell Universal Dock - D6000S, Equipped with USB-C/USB-A PowerShare Options, Connect Upto Three 4K Displays, LED Indicator,

127	SanDisk Extreme Pro 64 GB Extreme Pro SDHC Class 10 170 MB/s Memory Card or Equivalent
128	SanDisk Extreme PRO 64GB SDXC Memory Card up to 300MB/s, UHS-II, Class 10, U3, V90 for 8K Video
129	SanDisk Extreme Pro SD UHS I 64GB Card for 4K Video for DSLR and Mirrorless Cameras 200MB/s Read & 90MB/s Write
130	SanDisk 64GB Extreme PRO SDXC UHS-I Card - C10, U3, V30, 4K UHD, SD Card - SDDSDXXY-064G-GN4IN
131	BlueRigger USB Type-C to USB-A 2.0 Male Cable (6 Feet/ 1.8 meter)
132	BlueRigger 60W USB C to USB C Cable (3.3 Feet/ 1 Meter) - PD Fast Charging USB C Cable – Black Braided Type C to Type C Cable
133	BlueRigger Premium USB C 3.1 to HDMI 4K@60Hz Adapter Cable (Thunderbolt 3 Compatible) - 10 feet / 3 meter
134	BlueRigger SuperSpeed USB 3.0 (Type A Male to Type A Male) Cable (6 Feet / 1.8 Meter)
135	BlueRigger High Speed Mini HDMI to HDMI converter cable with Ethernet (6 Feet / 1.8 Meters)
136	USB Cable Extender 2 mtr
137	USB Cable Extender 5 mtr
138	SanDisk Extreme PRO CF express Card Reader
139	SanDisk ImageMate PRO USB-C Reader/Writer - SDDR-A631-GNGNN
140	Aluminum /Alloy /Steel Adjustable,Foldable Laptop Stand
141	Corsair Elgato Cam Link 4K USB 3.0 Broadcast Live 1080p60 or 4K at 30 FPS, Compact HDMI Capture Device

*Warranty : Standard warranty is applicable for all consumables .

Annexure II

Proforma for price schedule

LIST OF CONSUMABLES

SL no	Item	Rate/Unit Excluding GST	GST Rate	Total/Unit including GST
1	HP Laserjet Toner Cartridge (12A) - geuine			

2	HP Laserjet Toner Cartridge (28A) - geuine			
3	HP Laserjet Toner Cartridge (30A) - genuine			
4	HP Laserjet Imaging Drum (32A) - genuine			
5	HP Laserjet Toner Cartridge (36A)- geuine			
6	HP Laserjet Toner Cartridge (53A) - geuine			
7	HP Laserjet Toner cartridge (78A) - geuine			
8	HP Laserjet Toner Cartridge (88A) - geuine			
9	Inkcartridge - T00V1 Black - geuine			
10	Inkcartridge - T00V2 Cyan - geuine			
11	Inkcartridge - T00V3 Magenta - geuine			
12	Inkcartridge - T00V4 Yellow - geuine			
13	CD-R			
14	DVD-R			
15	USB Flash Drive with USB 3.0 - 16 Gb (Sandisk/Kingston)			
16	USB Flash Drive with USB 3.0 - 32 Gb (Sandisk/Kingston)			
17	USB Flash Drive with USB 3.0 - 64 Gb (Sandisk/Kingston)			
18	USB Flash Drive with USB 3.0 - 128 Gb (Sandisk/Kingston)			
19	Portable Hard disk – 1 Tb (Seagate/WD)			
20	Portable Hard disk – 2 Tb (Seagate/WD)			
21	Optical Scroll Mouse (USB) (Dell/HP/Logitech/Microsoft)			
22	Multimedia Keyboard (Dell/HP/Logitech/Microsoft)			
23	Wireless Keyboard and Mouse Combo (Logitech/Targus/Dell/HP/Microsoft)			
24	Wireless Mouse (Logitech/Targus/Dell/HP/Microsoft)			
25	USB C Mobile Adapter - DA 300 / 310 (Dell)			
26	Adapter USB C to HDMI/VGA/Ethernet/USB 3.0 DA200 (Dell)			
27	HDMI Splitter - 1 input to Minimum 4 output			
28	HDMI Splitter - 1 input to Minimum 4 output			
29	HDMI Switcher - 2 Input to 1 output			
30	HDMI Switcher - 3 Input to 1 output			
31	CD holder Bag - 2 layer			
32	2.5 inch Hard Disk CASE for external hard disk			
33	High quality Backpack for laptop (HP/Dell/Wildcraft/Targus) - original			

34	Internet Security Antivirus 3 User with ONE year licence - Kasperesky			
35	Targus Laptop cable Kensington lock with number lock system			
36	Laptop wedge shaped lock with number lock system			
37	Network crimping kit with all tools (Dlink/Bestnet)			
38	Network punching tool (Dlink/Bestnet)			
39	Network Cable tester (Dlink/Bestnet)			
40	HDMI Cable - 2m (Belkin/BAFO/NT/Bluerigger)			
41	HDMI Cable - 5m (Belkin/BAFO/NT/Bluerigger)			
42	HDMI Cable - 15m (Belkin/BAFO/NT/Bluerigger)			
43	HDMI Cable - 20m (Belkin/BAFO/NT/Bluerigger)			
44	HDMI Cable - 25m (Belkin/BAFO/NT/Bluerigger)			
45	High Speed HDMI Cable - CL3 Rated for in-Wall Installation - Supports 3D & Audio Return (100 Feet / 30 Meters) with Built-in Signal Booster			
46	8 socket surge protector - Belkin			
47	CMOS Battery - Panasonic			
48	MS Office (Home and Student 2019 or higher) for Mac Operating System			
49	Corded Landline Phone with Speaker Phone (Beetel M78 / Panasonic)			
50	Nylon Cable Tie (2.5 x 100 mm) - 1 packet of 100 piece			
51	Nylon Cable Tie (3.2 x 200 mm) - 1 packet of 100 piece			
52	Cable Ties with Label Marker Self Locking Tag Sign for Ethernet RJ45 RJ12 Wire			
53	Power Cable of good Quality for CPU/Monitor - 5 m			
54	High Speed 4 ports usb hub 3.0 or higher - TP Link UH400			
55	High Speed 7 ports usb hub 3.0 or higher - TP Link UH700			
56	Screen Cleaning Kit for Laptop			
57	Sennheiser PC 8 USB Wired Headset With Mic			
58	3.5mm Stereo Audio Jack Earphone			

	Headphone 2 Way Splitter			
59	Laptop Internal Hard Disk to External Hard Disk (USB) Converter			
60	Desktop Internal Hard Disk to External Hard Disk (USB) Converter			
61	Creative SBS A35 2.0 Speaker			
62	Multimedia 2.1 Speaker (Creative/Logitech)			
63	160 W soundbar (Creative/Blaupunkt/JBL)			
64	IOT Thin client (Box PC Panache IOT)			
65	Logitech HD Webcam B525 Webcam			
66	Logitech C922 Pro Stream Webcam Webcam			
67	Logitech C930 E Webcam Webcam			
68	Jabra Speak 510 or higher			
69	Wireless Presenter (Logitech/Targus)			
70	TP-Link Omada AC1750 Wireless Dual Band 1750Mbps POE Ceiling Mount Access Point			
71	TP-Link 300Mbps Wireless N Ceiling Mount POE Access Point			
72	Asus RT-AC59U AC1500 Dual Band Gigabit WiFi Router			
73	Asus RT-AX55 AX1800 Dual Band WiFi 6 (Black) Router			
74	Asus RT-AC5300 Tri-Band Wireless Router			
75	ASUS RT-AX82U AX5400 Dual Band WiFi 6 (Black)			
76	ASUS TUF AX5400 Dual Band WiFi 6 (Black)			
77	ASUS RT-AX53U AX1800 Dual Band WiFi 6 Router			
78	CAT 6 cable - (DLINK/Bestnet) (per meter charge)			
79	CAT6 RJ45 jack - (DLINK/Bestnet) - per jack price			
80	RJ11 jack - per jack price			
81	CAT6 Information Outlet Socket with connectors (DLINK/Legrand/Schnider)			
82	10/100/1000 8 port Gigabyte switch (DLink/Cisco)			
83	10/100/1000 16 port Gigabyte switch (DLink/Cisco)			
84	10/100/1000 24 port Gigabyte switch (DLink/Cisco)			
85	10/100 5 port switch (DLink/Cisco)			
86	D-Link DGS-1008P GIGABIT PoE Switch or			

	equivalent			
87	NETGEAR PROSAFE GS728TP PoE Switch or equivalent			
88	CAT 6 patch chord (DLINK/Molex/Bestnet) - 1 meter			
89	CAT 6 patch chord (DLINK/Molex/Bestnet) - 2 meter			
90	CAT 6 patch chord (DLINK/Molex/Bestnet) - 5 meter			
91	CAT 6 patch chord (DLINK/Molex/Bestnet) - 10 meter			
92	KVM Switch (Dlink/ATEN) for TWO PC Connection			
93	Colour Inkjet Printer with Print, Scan, Copy and Wifi with 33 ppm (Epson L6270 or equivalent)			
94	Colour Inkjet Printer with Print, Scan, Copy and Wifi with 33 ppm (Epson L3250 or equivalent)			
95	HDMI Cable Male to Female Extender Cord (BlueRigger) - 1 meter / 3 feet			
96	HDMI Cable Male to Female Extender Cord (BlueRigger) - 2 meter / 6 feet			
97	Type A to Micro USB OTG Pen Drive 64 GB Sandisk or Equivalent			
98	Type A to Type C OTG Pendrive 16 GB Sandisk or Equivalent			
99	Type A to Type C OTG Pendrive 32 GB Sandisk or Equivalent			
100	Type A to Type C OTG Pendrive 64 GB Sandisk or Equivalent			
101	Type A to Type C OTG Pendrive 128 GB Sandisk or Equivalent			
102	250 GB SSD Hard Disks – Sata/m.2 (Brand WD Blue or Equivalent)			
103	500 GB SSD Hard Disks – Sata/m.2 (Brand WD Blue or Equivalent)			
104	1 TB SSD Hard Disks – Sata/m.2 (Brand WD Blue or Equivalent)			
105	Digital Voice Recorder (Olympus/Sony or equivalent)			
106	RAM - 16GB DDR4-2400 Laptop Ram			
107	RAM - 32GB DDR4-2400 Laptop Ram			
108	RAM - 16GB DDR4-2400 Desktop Ram			
109	RAM - 32B DDR4-2400 Desktop Ram			
110	Network Rack 6U (Netrack/Valrack/Dlink)			
111	Network Rack 8U (Netrack/Valrack/Dlink)			

112	Network Rack 24U (Netrack/Valrack/Dlink)			
113	Desktop SMPS 650W			
114	Monitor with VGA Port 18.5" - Acer /Dell/HP/Viewsonic			
115	Monitor with HDMI Port 18.5" - Acer /Dell/HP/Viewsonic			
116	Dlink Web smart Switch DGS - 1210-28 - Equivelant or Higher (24 Ethernet Port and 4 Fiber Port)			
117	1 TB External SSD - Sandisk /WD/Segate/HP			
118	2 TB External SSD - Sandisk /WD/Segate/HP			
119	Panasonic eneloop pro AA Rechargeable Battery, Pack of 4			
120	Panasonic eneloop pro AAA Rechargeable Battery, Pack of 4			
121	DURACELL Ultra Alkaline AA Battery, Pack of 6			
122	DURACELL Ultra Alkaline AAA Battery, Pack of 6			
123	Panasonic Eneloop BQ-CC55N Advanced, Smart and Quick Charger for AA & AAA Rechargeable Batteries, White			
124	HP Travel USB-C Multi Port Hub Docking Station with USB-C, RJ-45, HDMI, SD and Micro SD Slots - 1C1Y5AA, Black			
125	Dell Universal Dock - D6000S, Equipped with USB-C/USB-A PowerShare Options, Connect Upto Three 4K Displays, LED Indicator,			
126	SanDisk Extreme Pro 64 GB Extreme Pro SDHC Class 10 170 MB/s Memory Card or Equivalent			
127	SanDisk Extreme PRO 64GB SDXC Memory Card up to 300MB/s, UHS-II, Class 10, U3, V90 for 8K Video			
128	SanDisk Extreme Pro SD UHS I 64GB Card for 4K Video for DSLR and Mirrorless Cameras 200MB/s Read & 90MB/s Write			
129	SanDisk 64GB Extreme PRO SDXC UHS-I Card - C10, U3, V30, 4K UHD, SD Card - SDSA440-064G-GN4IN			
130	BlueRigger USB Type-C to USB-A 2.0 Male Cable (6 Feet/ 1.8 meter)			
131	BlueRigger 60W USB C to USB C Cable (3.3 Feet/ 1 Meter) - PD Fast Charging USB C Cable – Black Braided Type C to Type C Cable			
132	BlueRigger Premium USB C 3.1 to HDMI 4K@60Hz Adapter Cable (Thunderbolt 3 Compatible) - 10 feet / 3 meter			
133	BlueRigger SuperSpeed USB 3.0 (Type A Male to Type A Male) Cable (6 Feet / 1.8 Meter)			

134	BlueRigger High Speed Mini HDMI to HDMI converter cable with Ethernet (6 Feet / 1.8 Meters)			
135	USB Cable Extender 2 mtr			
136	USB Cable Extender 5 mtr			
137	SanDisk Extreme PRO CF express Card Reader			
138	SanDisk ImageMate PRO USB-C Reader/Writer - SDDR-A631-GNGNN			
139	Aluminum /Alloy /Steel Adjustable,Foldable Laptop Stand			
140	Corsair Elgato Cam Link 4K USB 3.0 Broadcast Live 1080p60 or 4K at 30 FPS, Compact HDMI Capture Device			
	Grant Total			

OFFICE SEAL

Signature of the Tenderer .

ANNEXURE III

Agreement

Articles of Agreement executed on this the day oftwo thousand

* This is a computer generated document. Hence no signature is required.

..... Between the Director, KILA (hereinafter referred to as the Director of the one part and Shri..... (H.E. name and address of the tenderer) (hereinafter referred to as "the bounden") of the other part.

Whereas in response to the notification No.dated the bounden has submitted to the Director a tender for the specified therein subject to the terms and conditions contained in the said tender;

Whereas the bounden has also deposited with the Director a sum of Rs. as earnest money for execution of an agreement undertaking the due fulfillment of the contract I case his tender is accepted by the Managing Director.

Now these presents witness and it is hereby mutually agreed as follows:-

1. In case the tender submitted by the bounden is accepted by the Director and the Contract for is awarded to the bounden, the bounden shall within days of acceptance of his tender execute an agreement with the Director incorporating all the terms and conditions under which the Director accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract the Director shall have power and authority to recover from the bounden any loss damage caused to the KILA by such breach as may be determined by the Director by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the KILA under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the Director may deem fit.

In witness whereof Shri. (H.E. name and designation) for and on behalf of the KILA and Shri. the bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri.(date)

In the presence of witness:

1.
2.

Signed by Shri. (date)

In the presence of witness:

1.

2.