KERALA INSTITUTE OF LOCAL ADMINISTRATION [KILA]
REGIONAL CENTRE, KUMARAPURAM, THIRUVANANTHAPURAM
PROJECT MANAGEMENT UNIT – KILA KIIFB PROJECTS

Application for the post of Project Assistant

NOTIFICATION

CMPMU/KILA-KIIFB/G 100/2021 **19.11.2022**

Project Management Unit KILA, SPV of KIIFB School Projects invites applications from eligible candidates for the post of **Project Assistant (Technical)** in KILA-KIIFB Project for Betterment of Infrastructure Facilities in Schools as per the details given below:-

Name of Posts	Project Assistant (Technical)
Number of Posts	1 No
Nature of appointment	Consultancy Basis
Period of appointment	3 Months (likely to be extended)
Monthly contract amount	Rs. 30,385 per month
Age Limit (as on date of Notification)	Below 60 years
Essential Qualifications	B. Tech / Diploma in (Civil Engineering) OR Assistant Engineer / Assistant Executive Engineer (Retd - LSGD)
Experience	5 years Experience in building works such as preparing of estimates through PRICE software, revised estimate , work bill audit, proficiency in e-tendering and DB works are mandatory, Experience/ proficiency in process and procedures in managing LSG engineering Projects, Experience in KIIFB Projects will be given extra preference.
Place of Posting	KILA KIIFB Project Management Office(s)

Last date for receipt of applications: 24.11.2022

Send application with certificates copy by post/mail ;
Chief Manager
Project Management Unit - KILA
Regional Centre, Kumarapuram, Medical College Post,
Thiruvananthapuram 695 011
Mail Id : kilakiifb@kila.ac.in

Chief Manager

OFFICE OF THE CHIEF MANAGER (TECHNICAL), PMU-KILA
Thiruvananthapuram
Pin-695011

KERALA INSTITUTE OF LOCAL ADMINISTRATION PROJECT MANAGEMENT UNIT
KILA REGIONAL CENTRE,KUMARAPURAM,THIRUVANANTHAPURAM – 695011, Kerala
email : kilakiifb@kila.ac.in

Roll No :

(For Office use)

APPLICATION FORM FOR THE POST OF

(Project Assistant (Technical))

Affix your recent passport size photograph

Name

Date of Birth d d m m y y y y

Sex ☐ Male ☐ Female ☐ Transgender

Address

Permanent Address	Communication Address
District	
Mobile	
Email	

Caste ☐ General ☐ SC ☐ ST ☐ OBC

Educational Qualification

Course	Subject	University/Institution	Year of passing	% of marks
Graduation				
Any other Degree/Diploma (.)				

Computer Knowledge

☐	Word processing	☐	Spreadsheet	☐	Presentation
☐	Autocad	☐	Internet & email knowledge	☐	Any other (.....)

Job Experience

Post Held	Period	Organisation

Languages known ☐ Malayalam ☐ English ☐ Hindi ☐ Kannada ☐ Tamil ☐ Other

Any other information

Declaration

I agree that the information provided is correct and complete to the best of my knowledge and belief, nothing has been concealed/distorted. If I am found to have concealed/distorted any material information, my appointment shall be liable to be summarily terminated.

Place : .....

Date :.....

Signature of candidate