

**SHORT QUOTATION NOTICE**

Competitive quotations in sealed covers, superscribed with "The work of reactivating the existing two numbers of 6m3 Biogas Plant, installed at the Canteen premises of Kerala Institute of Local Administration (KILA), Mulamkunnathukavu, Thrissur," are invited from the Empaneled agencies of ANERT for the maintenance and repair of the non-functional Biogas Plants at the KILA Canteen.

**Name of Work:** Maintenance of existing 2 Number of 6m3 Biogas Plant installed at Canteen premises at KILA Thrissur.

**Time of completion:** 7 days.

**Documents to be Submitted.**

1. Address and Details of the Agency.
2. GST Registration details.
3. Financial quote.

**Critical Dates:**

Last Date of receipt of Quotation/ Bid closing Date 30/01/2024 -2 PM

Date and time of Opening the Bid 30/01/2024- 4 PM

\* security deposit of Rs. 5000/- will be retained at KILA for a period of one month as a performance guarantee.

**Sd/-  
DIRECTOR GENERAL**

### **Scope of the Work**

The present work is to reactivate the existing Floating Dome Model Biogas Plant installed at the KILA Canteen area. The firm / contractor has to rectify and repair all the damages and defects, clean all the blockages and replace fittings as necessary (stove and piping not included). Before submitting the quotation, the bidder must inspect the plant and ascertain its present condition. The entire quote shall form an integrated system.

### **Terms and Conditions:**

1. The Bidder shall quote the price in clear terms. The rates quoted must be inclusive of all taxes, cost of supply at site, onsite warranty and other charges if any.
2. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
3. Interested firm/contractor can inspect the plant on working day between 10.30 to 4.30 pm.
4. Validity: - The Bid will be valid for 30 days from its date of opening. Further extension can be done by mutual consent.
5. The selected bidder shall execute an agreement in the Non-Judicial Stamp paper worth Rs. 200/- after remitting a security deposit of Rs. 5000/-
6. Commissioning: - The damages of existing 2 numbers of 6m<sup>3</sup> Biogas Plants installed at KILA canteen premises should be rectified in all respects and reactivated.
7. Payment: - KILA will release the payment only after inspecting the plant and after becoming satisfied the work done is as per the requirements. The payment will be made after successful completion of the work and against proper invoice.
8. Warranty/: - The warranty period of the work is one months. The Firm shall guarantee to repair the plants which found defective within the warranty period. The entire expenditure for repair the item in this regard shall be borne by the firm. warranty shall be on site and is applicable for the entire item.
9. Forfeiture of Security Deposit: - The Security Deposit will be forfeited if the firm fails to complete the work as per the Work order. No payment will be made for any part of the completed works in the event of failure of the bidder to complete the work.

10. Release of Security Deposit:- The security deposit will be released only after the successful completion of the warranty period.

11. In case of dispute, the decision of Director General KILA shall be final and binding on bidders.

12. The undersigned reserves the right to reject any or all the Quotations without assigning any reason thereof.

13. The bids shall be opened at the office of The Director General KILA, Mulamkunnathukavu P O, Thrissur on the date mentioned above. If the above date of opening Quotation is directed as holiday or due to any other valid reason, the Quotation opening process will be done on the next working day or the day fixed by the undersigned.

14. All rules and regulations pertaining to the quotation of the Government of Kerala are also applicable to this quotation.

Sd/-  
Director General

\* This is a computer generated document. Hence no signature is required.

### **QUOTATION SUBMISSION FORM**

Company Name:

Address:

Contact Person:

Contact Email:

Contact Phone:

ANERT Empanelment Status (Reg.No.if any):

Documents Submitted:

Address and Details of the Agency:

GST Registration Details:

Financial Quote:

I acknowledge that the scope of work involves the reactivation of the existing 2 numbers of 6m<sup>3</sup> Floating Dome Model Biogas Plant at the KILA Canteen premises. I understand the requirement to rectify and repair all damages and defects, clean blockages, and replace fittings as necessary.

I confirm that I have inspected the plant and ascertained its present condition.

Quotation Amount(inclusive of all taxes and costs) :

DECLARATION:

I hereby declare that the information provided in this quotation submission form is true and accurate. I agree to comply with all the terms and conditions outlined in the quotation notice.

Date:

Signature:

Name: