



നമ്പർ. 2018/101/4714/HQ

തീയതി: 18.04.2024

പ്രേഷകൻ

ആർ ഗിരിജാദേവി, സ്റ്റേറ്റ് പബ്ലിക് ഇൻഫർമേഷൻ ഓഫീസർ & ഫിനാൻസ്
ആൻറ് അക്കൗണ്ട്സ് ഓഫീസർ

സ്വീകർത്താവ്

പ്രിൻസിപ്പൽ സെക്രട്ടറി
തദ്ദേശസ്വയംഭരണ (പിഎസ്) വകുപ്പ്
സെക്രട്ടറിയേറ്റ്, തിരുവനന്തപുരം

മാധ്യം

വിഷയം:- കില - വിവരാവകാശ നിയമം 2005- 2023-24സാമ്പത്തിക വർഷം-
വാർഷിക റിപ്പോർട്ട് സമർപ്പിക്കുന്നത് - സംബന്ധിച്ച്

സൂചന:- തദ്ദേശസ്വയംഭരണ (പിഎസ്) വകുപ്പിൽ നിന്നും 16/04/2024 തീയതിയിൽ
കിലയിൽ ലഭ്യമായ LSGD-PS1/122/2024-LSGD നമ്പർ കത്ത്

2023-24 സാമ്പത്തിക വർഷത്തിൽ കേരള ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ലോക്കൽ അഡ്മിനിസ്ട്രേഷൻ
(കില) - യിൽ ലഭിച്ചിട്ടുള്ള വിവരാവകാശ നിയമപ്രകാരമുള്ള അപേക്ഷകൾ സംബന്ധിച്ച
വാർഷിക റിപ്പോർട്ട് നിശ്ചിത ഫോർമാറ്റിൽ ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

വിശ്വസ്തയോടെ

Girijadevi R *

ഡെപ്യൂട്ടി ഡയറക്ടർ

* This is a computer generated document. Hence no signature is required.

(FORM 1)

SUO MOTO DISCLOSURE UNDER SECTION 4(1)(b)

REPORTING YEAR 2023-24

SI No	Department	No. of Public Authorities	No. of Public Authorities which published the 17 Manuals under section 4(1)(b)	No. of Public Authorities which updated the 17 Manuals during the year	No. of Public Authorities which displayed the 17 Manuals online
(1)	(2)	(3)	(4)	(5)	(6)
1	KILA	ONE	ONE	ONE	ONE

(FORM 2)

DESIGNATION OF PUBLIC INFORMATION OFFICERS/APPELLATE AUTHORTIES

REPORTING YEAR 2023-24

SI No	Department	No. of Public Authorities	No. of Public Information Officers designated	No. of Assistant Public Information Officers designated	No. of Appellate Authorities designated
(1)	(2)	(3)	(4)	(5)	(6)
1	KILA	ONE	ONE	ONE	ONE

(FORM 3)

DISPOSAL OF INFROMATION REQUESTS BY PUBLIC INFORMATION OFFICERS

REPORTING YEAR 2023-24

Name of the Department	No. of Requests pending at end of last year	No. of Requests received during the year	Total No. of requests	No. requests disposed	No. of Requests rejected	No. of Requests deemed to be refused under section 7(2)	% of cases access to information denied
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
KILA	NIL	35	35	35	NIL	NIL	-

(FORM 4)

INFORMATION REQUESTS REJECTED BY PUBLIC INFORMATION OFFICERS

REPORTING YEAR 2023-24

Name of the Department	Total No. of Requests rejected	No. of Requests rejected under section 8	No. of Requests rejected under section 9	No. of Requests rejected under section 11	No. of Requests rejected under section 24	No. of Requests rejected other sections
(1)	(2)	(3)	(4)	(5)	(6)	(7)
KILA	NIL	NIL	NIL	NIL	NIL	NIL

(FORM 5)

DISPOSAL OF FIRST APPEALS BY DESIGNATED APPELLATE AUTHORITIES

REPORTING YEAR 2023-24

Name of the Department	No. of First appeals pending with appellate authorities on 01/04/2023	No. of First appeals preferred during the year	Total No. of First appeals with appellate authorities (2+3)	No. First appeals disposed	No. of first appeals rejected	% of First appeals rejected	No. of First appeals pending for more than 45 days
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
KILA	NIL	2	2	2	NIL	0%	NIL

(FORM 6)

PENALTIES IMPOSED & COLLECTED

REPORTING YEAR 2023-24

Name of the Department	Penalties imposed in previous year pending for collection	Details of penalties imposed by information commission under section 20(1)	Total	Details of penalties collected
(1)	(2)	(3)	(4)	(5)
KILA	NIL	NIL	NIL	NIL

(FORM 7)

DISCIPLINARY ACTION TAKEN AGAINST OFFICERS IN RESPECT OF ADMINISTRATION OF RTI ACT

REPORTING YEAR 2023-24

Name of the Department	Details of disciplinary action recommended by information commission under section 20(2)	Details of disciplinary action taken based on recommendation of information commission	Other disciplinary action taken (Other than those recommended by information commission)
(1)	(2)	(3)	(4)
KILA	NIL	NIL	NIL

(FORM 8)

SUMMARY COSTS, FEES & CHARGES COLLECTED BY PUBLIC AUTHORITIES

REPORTING YEAR 2023-24

Name of the Department	Cost collected section 4(4)	Fee Cost collected section 6(1)	Fee Cost collected section 7(1)	Fee Cost collected section 7(5)	Other charges collected (Specify)	Total Collection
(1)	(2)	(3)	(4)	(5)	(6)	(7)
KILA	-	10	1152	NIL	NIL	1162/-